



## Annex to the St Paul's C of E Primary safeguarding policy



### Keeping children and adults safe during the Covid19 pandemic

This annex should be read in conjunction with the following documents:

- The SDBE MAT document entitled 'St Paul's Covid19 contingency planning' (Appendix 1)
- St Paul's C of E Safeguarding Policy – September 2019
- COVID 19 School Contact Phone Calls (Appendix 2). *Please note there will be an anonymised version of this document shared with governors and on the website.*
- Contact sheet BLANK (Appendix 3).

At St Paul's C of E Primary, we continue to be vigilant with regard to our duties to safeguard children and adults in our setting. As part of this culture of vigilance we will:

- maintain our focus on safeguarding children with education, health and care (EHC) plans, children with an attached social worker, children in need or 'high alert' children who do not meet any of these definitions. We will be especially cognisant of the vulnerability of children looked after and previously looked after by the local authority and will liaise where relevant with the head of the relevant Virtual School
- continue to ensure that staff and volunteers log on CPOMS, with urgency, any concerns they have about a child, especially with regard to peer on peer abuse and online safety
- continue to check the arrangements in place to keep children not physically attending the academy safe and make sure staff and volunteers know how concerns about these children should be escalated.

During the Corona Virus pandemic, we are taking account of and following closely the most recent and therefore current advice from the Department of Education, the police and Public Health England. We are also acting on advice from the local authority – Southwark, where relevant.

The designated safeguarding lead for the academy, or in her absence the deputy safeguarding lead, will:

- check each of the organisations named above daily for updates and will advise governors, staff and parents of any changes to the advice
- alert the governing body of any changes to advice
- alert the Southwark Diocesan Board of Education multi-academy trust, via the chief operating officer, of any changes to daily arrangements.

In addition the safeguarding team and the class teachers will:

- The safeguarding team will call some families weekly to check on the well-being of the family. In some instances this information will also be shared with social workers and Safeguarding teams from other schools where there are siblings.
- Class teachers will make a weekly phone call to each child in their class, to check in well-being, home learning and answer any questions. This contact will be recorded in a class folder, stored in the old staff room.
- Class teachers will check the class email addresses at least daily and respond to questions and concerns from children in their class.
- Class teachers will complete a contact form for some children in their class, as directed by the safeguarding team.
- The safeguarding team will check the class contact folders and individual contact folders daily.
- The weekly safeguarding meeting will have a standing item of 'no contact' families, each case will be looked at individually but a home visit will be made, to ensure visual contact of the children, if needed. If no contact is made via a home visit a letter will be posted to alert the family to contact the school. Prolonged non-contact may mean that the safeguarding team contact MASH.

The local governing body of this academy has reviewed and ratified this annex and will keep it under formal review at least monthly until such time as the academy opens again. The safeguarding governor will liaise remotely at least weekly with the safeguarding team so that s/he\* can be assured that suitable arrangements are in place. If the situation changes dramatically within the academy, the safeguarding governor will alert the chair of governors to trigger an early formal review of this annex.

Signed electronically on behalf of the governing body:

(Chair of governors)

Tracey Crannitch  
Designated Safeguarding Lead/Deputy Headteacher