



ST. PAUL'S CHURCH OF ENGLAND PRIMARY SCHOOL

Penrose Street, Walworth, London, SE17 3DT

Telephone: 020 7703 4896

Fax: 020 7277 2873

email: office@stpauls.southwark.sch.uk

Friday 17th 2020

Dear Parents and Carers,

As promised, I am writing to you to let you know about our plans to reopen school to all classes on 4th September. Following a thorough risk assessment and planning period we now feel it is safe enough to gradually welcome back pupils as follows:

Children in all year groups will be expected to attend from Monday to Friday each week unless there are medical reasons.

We have a comprehensive and robust risk assessment in place, which has been externally approved by Carstens & Robinson (our health and Safety Consultant) to ensure we minimise the risks to your child while they are in school at this time.

Classes	Start Time	Entrance Gate	Finish Time
Acorn (Nursery) Sycamore (Reception)	8.45	Early Years Entrance	3.15
Maple (Yr 1) Ash (Yr2-3)	8.45	Small gate by car park gates – KS1 playground	3.15
Redwood (Yr3) Larch (Yr 4/5)	8.30	KS1 playground main gates	3pm
Chestnut (Yr4/5) Oak (Yr5/6) Willow (Yr6)	8.30	Entrance through front entrance carpark gates	3pm

Each 'bubble' contains certain groups of children that will not be allowed to mix with others. This will be referred to as a bubble in communication. Please note that these arrangements could change with changing Government guidance over the Summer holiday.

- Each bubble will start and finish at different times of the day and will use different entrances as above to the school. We ask that you follow signs for where to queue and adhere to gaps between your family and the next before and after school. Mr Roy has sprayed yellow markings on the pavement to guide you.

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Deputy Headteacher: Mrs Tracey Crannitch

Chair of Governors: Mr Peter Chadwick

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- Early Years gate and front main entrance carpark gates.



- The usual KS1 playground entrance and the small gate near big vehicle gates in the KS1 playground.



- Each bubble will have their own set of hand sanitisers/sprays and wipes/toilets/corridor areas and classrooms. Your child's bubble will have the same adults each day apart from on PPA days which happen once a fortnight and will be covered by internal staff.
- We have invested in infra- red, non-contact thermometers for each classroom so that there can be daily temperature screening of all children.
- Within the classroom your child will sit with one other child at front facing tables & chairs and will have their own set of equipment to use. All tables and chairs will be wiped down every day.
- Shared equipment like laptops will be wiped down carefully by adults between uses. If possible, children will have their own allocated laptop for when they are used in a lesson.
- Exercise books will be used by individual children and will be marked over the shoulder during lessons and adults will give your child verbal feedback about what they have done well and what they can do next, as needed.
- Book corners in classrooms will not be used, but classes will have a system so children can read a book and return it when finished. Returned books will go into a quarantine box for 72 hours before that book goes into circulation again.
- There will be regular washing/sanitising of hands throughout the day which will be supervised by adults. This will include arriving at school, before and after any breaks or eating and before they go home at the end of the day.
- There will be hand cleaning facilities in all rooms that will include, sanitizer and wipesanitising spray as well as flowing soap in all toilets. Mr Roy will check the stock of these throughout the day.

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- All break times and lunch times will be staggered with at least 15 minutes gaps in between bubbles. In the dining hall there will be a full wipe down between sittings of the tables and chairs.
- Some shared spaces in the school will not be used at all by the children, this includes the library, the Art Block and computing room.
- The climbing equipment in both playgrounds will also not be in use.
- Any spaces that are shared will be timetabled so there is no crossover of bubbles. This will include lunch sittings, the hall, the gardening area and both playgrounds.
- Cloakrooms will not be used and any jumpers or coats will be put on the back of your child's designated chair. We ask that your children **do not** bring in bags (including book bags) as we will currently not be sending work/reading books home.
- Classrooms will look like this:



- Most doors will be propped open around the school to minimise high contact points in the school. Some fire doors will need to be kept closed due to fire regulations. Where this is the case one adult will hold the door open for a class to go through, wiping down the handle/panels before and after use.
- Windows and external doors will be left open to increase the ventilation in all rooms including toilets. If the weather is colder please send your child to school in layers. Doors and windows will not be closed in the event of cooler weather at this point.
- Throughout the day, all members of staff will be wiping down high contact points and other items. This will include PE equipment that each bubble will have a set of.
- Cleaners will do a deep clean of shared spaces and classrooms being used at the end of every day. Cleaners will work in the same areas and Mr Roy will supervise this daily as well as having a full weekly briefing with all cleaning staff. Two members of cleaning staff will also come in throughout the day to clean common 'touch' points such as bannisters and toilets.
- If your child or a member of staff begins to show symptoms of COVID-19 they will be taken to an isolated space immediately. The allocated space for this is a small room called the pod near the LKS2 corridor. This room has 2 glass panels and a glass panel in the door, it has 2 windows in it. Until your child can be collected your child will remain in this space with an adult sitting outside to ensure they are safe. Adults will use face masks and/or a visor when dealing with someone who is exhibiting any

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symptoms. Some adults may choose to wear a face shield routinely if they have vulnerabilities regarding their own health. We have been advised against children wearing masks inside but that it is prudent for them to wear them on the way to school, and when travelling on public transport.

- If an adult or child is presenting with symptoms they will need to go home immediately and self-isolate for 7 days. Their family will also need to self-isolate for 14 days. They will also need to use the NHS Test and Trace App.
- If there is a confirmed case in one 'bubble' the children and staff in that bubble will have to self isolate at home for 14 days.

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>

- Each bubble will have at least one paediatric trained First Aider. First Aid will be dealt with in the playground or classroom if possible. More serious First Aid will be done at the First Aid station by the Library. In this instance the area will be wiped down after use and adults will use protective gear as needed. This may include face mask/visor and/or gloves. If your child has had First Aid administered then you will be informed verbally at the end of the day and for any bumps to the head you will receive a note and a courtesy call home.
- Parents/carers and visitors will unfortunately not be allowed to come through the gates or onto the school grounds. If you wish to speak to a member of staff please speak to them at the gate from a 1m distance or go around to the main office gate and press the buzzer for assistance.

I hope that you find this information useful and reassuring. If you have any questions or concerns. Please ring 0207 703 4896 or email office@stpauls.southwark.co.uk.

The St Paul's team very much look forward to welcoming your children back to school again. We hope you have a really enjoyable summer break in the meantime.

Kind regards

Ali Silke

Headteacher

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